

**Associated Students of Orange Coast College (ASOCC)
Student Government of Orange Coast College (SGOCC)
Student Senate and Executive Board**

MEETING MINUTES

Friday, March 1, 2019; 9:00 a.m.

ASOCC Office

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5730

NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate and Executive Board will hold a meeting on Friday, March 1, 2019 at 9:00 am. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC Student Senate and Executive Board may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate and Executive Board. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate and Executive Board. Those wishing to address the Student Senate and Executive Board shall be present during public forum and express their concern. For further information, please contact Student Senate President Katherine Hoang at yourstrulykatherine@gmail.com.

I. Organizational Items

I.01 Call to Order – 9:04 am

I.02 Roll Call-

Student Senators: Niousha Farhangi, Thao Nguyen, Thang Phan, Matthew Gemeinhardt, Spencer Finkbeiner, and Fazilat Abdul.

Executive Board Officers: Tobin Hecker (arrived 9:07am), Carlos Lopez, Jesse Lopez, and Matthew Bagale.

Advisor (s): Mike Morvice

I.03 Opportunity for Pledge of Allegiance

I.04 Approval of Minutes

Motion by Thang Phan to approve the meeting minutes for February 22, 2019; 2nd by Jesse Lopez. Motion passes without objection.

II. Public Forum

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

III. Reports

III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate Action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Student Senate and Executive Board to approve financial recommendations. Following deliberation and

action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

- **Start-Up Funds:**

- Discussion and possible action regarding the awarding of **\$50.00** Club Start-Up Funds for the following clubs:

- Guardian Scholars Club, Students of Ability Club, Food Science & Nutrition Club, Fashion Club at OCC, Puente Club, Contigo Club, French Club, Student Veterans of America Club, Young Americans for Freedom Club, Food Riders Club, Respiratory Care Club, Stem Club, Women in Stem Club, The Care Club, Furry Club, Improv Club, Food & Nutrition Club, Chinese Students & Scholars Association, Modern Board Gamers, Algorithm Club, English Language Learners (ELL) Network Club, Impact Now, Pride Club, Umoja Club, and Japanese Student Association (JSA).

Motion by Spencer Finkbeiner to approve awarding \$50.00 Club Start-Up Funds for all the clubs except the Nutrition & Food Science club because they are listed twice; 2nd by Niousha Farhangi. Motion passes without objection.

- **One-Time Funding**

Discussion and possible action regarding the awarding of One-Time Funding request for the following clubs/programs/services:

- Meditation Club will be presenting a request for **\$1,300.00** for the Yokoji Zen Center Beginner's Sesshin in Mountain Center, CA from May 10-12, 2019.

Will be discussing on the next meeting agenda.

- The Student Project and Research Symposium (SPARS) Club will be presenting a request for **\$325.00** for the Symposium Meet and Greet at Orange Coast College on March 8, 2019.

Motion by Niousha Farhangi to approve the request from the Student Project and Research Symposium (SPARS) Club for \$273.76; 2nd by Spencer Finkbeiner. Motion passes without objection.

III.02 Participatory Governance Committee Reports

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus wide committee.

No report.

III.03 Student Body President's Report

This is an opportunity for the Student Body President to report.

No report.

III.04 Standing/Ad-Hoc/Special Committees

- Events Task Force – Jesse Lopez reported.
- Sustainability Committee – Not present.
- Smoking Policy Task Force – No report.
- Rebranding ASOCC Task Force – Carlos Lopez reported.
- Coast Community College District (CCCD) Board Policy/Administrative Procedures 7120 Task Force – No report.
- Constitutions and Bylaw Committee – Not present.
- Civic Engagement Task Force – No report.

IV. Unfinished Business

V. New Business

V.01 Orange Coast College Accreditation Site Visit Recap Presentation

Presentation about the accreditation site visit at Orange Coast College by the Accreditation Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges that took place on February 25 - February 28, 2019. Discussion to follow.

Dr. Madjid Niroumand came to give a report about the accreditation site visit at Orange Coast College by the Accreditation Commission for Community and Junior Colleges (ACCJC).

V.02 Coast District Bookstore Task Force Representative

Discussion and possible action regarding the appointment of student representatives to the Coast District Bookstore Task Force.

Dr. Madjid Niroumand came to discuss the possible action regarding the appointment of representatives to the Coast District Bookstore Task Force.

Motion by Thang Phan to appoint Tobin Hecker to be the student representative and Niousha Farhangi and Spencer Finkbeiner alternates to the Coast District Bookstore Selection Task Force; 2nd by Jesse Lopez. Motion passes without objection.

V.03 Coast Community College District (CCCD) District Student Council (DSC)

Discussion and possible action regarding the appointment of student representatives and alternates to the CCCD District Student Council (DSC).

Motion by Carlos Lopez to appoint Niousha Farhangi to be the student representative of District Student Council; 2nd by Spencer Finkbeiner. Motion passes without objection.

Motion by Carlos Lopez to appoint Thao Nguyen to be the student alternates of District Student Council; 2nd by Spencer Finkbeiner. Motion passes without objection.

V.04 2018-2019 SGOCC Fiscal Affairs Council Officers

Discussion and possible appointment of student officers to the 2018-2019 Fiscal Affairs Council.

Motion by Thang Phan to appoint Kelvin Chaw to be the official Fiscal Affairs Council Officers; 2nd by Niousha Farhangi. Motion passes without objection.

V.05 College Service Charge Update

Discussion regarding something previously adopted by the 2017-2018 Student Senate & Executive Board to increase the College Service Charge from \$26.00 per semester effective Fall 2019. Discussion and possible action to amend the dollar amount up to \$31.00 effective Fall 2019.

Motion by Spencer Finkbeiner to affirm \$26.00 per semester effective Fall 2019; 2nd by Niousha Farhangi. Motion passes without objection.

V.06 2019-2020 ASOCC Annual Budget Application and Timeline Presentation

Presentation regarding the 2018-2019 ASOCC Annual Budget Application and overview of the 2019-2020 ASOCC Annual Budget Timeline. Discussion and possible action to follow.

Tobin Hecker has a presentation regarding the 2018-2019 ASOCC Annual Budget Application and overview of the 2019-2020 ASOCC Annual Budget Timeline.

V.07 2018-2019 Student Senate and Executive Board Standing Committee, Sub-Committee, & Task Force

Review Discussion and possible action regarding the 2018-2019 Student Senate and Executive Board existing standing committee, sub-committee, and task force membership

Matthew Gemeinhardt motion to appoint Fazilat Abdul to be a member of the Rebranding ASOCC Task Force without objection.

Matthew Gemeinhardt motion to appoint Spencer Finkbeiner to be a member of the Smoking Policy Task Force without objection.

See attachment I below.

VI. Public Forum

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board, however, the Student Senate President may respond to specific questions and concerns made by the public.

VII. General SGOCC Reports

- VII.01 Advisors' Report (Limited to 2 minutes per report)
- VII.02 Board, Officer, and Staff Reports (Limited to 2 minute per person)

VIII. **Adjournment** – 10:53am

Student Senate & E-board Goals 2018-2019 Draft – Attachment I

1. Mentorship Program Task Force

- a. Marketing & Recruitment
 - i. Determine mark - Completed
 - ii. Setting plan - Completed
 - iii. Collaborate with existing events - Completed
- b. Application & Selection
 - i. Release applications October 2018 - Completed
 - ii. Execute during the Spring 2019 semester - Incomplete
 - iii. Start with 10 mentor/mentee pairs - Incomplete

2. Smoking Policy Task Force

- . Develop timeline by the Fall of 2018. - Completed
- a. Review existing OCC Smoking Policy - In progress
- b. Bring forth recommendations to the Student Senate & Executive Board regarding potential modifications to the existing OCC Smoking Policy.
- c. Develop potential impacts of modifications to the OCC Smoking Policy (i.e. impact on enrollment, enforcement, potential designated areas for smoking, etc.).

3. Rebranding ASOCC Task Force

- . Conduct research and develop a new ASOCC logo and website - In progress
- . Secure submissions for possible logos.
- a. ASOCC Mission, Vision, & Values
- b. Anticipated launch of new logo and website in Fall of 2019 - In progress
- c. Signage/verbiage/graphic work

4. Events Task Force. At least 3 events during the 2018-2019 academic year.

- . ~~PGC - Incomplete - Stricken 02/01/2019~~
- . ~~More active participation~~
- i. ~~To raise awareness about PGC's on campus~~
- ii. ~~Increase application submission~~
 - a. ASOCC MultiCultural Event - Completed
 - . Tuesday, November 13th
 - i. In collaboration with Multicultural Center and the International Multicultural Committee (PGC)
 - b. Taco Event
- . Survey students on future changes/suggestions for the campus
- c. Engagement Event

. Details to be determined

5. Civic Engagement

~~— Voter Registration— Incomplete~~ - Stricken 11/16/2018

- i. Internship Opportunities
- ii. Brochures
 - 1. Local (City/County)
 - a. Board of Trustees
 - b. Costa Mesa City Council
 - 2. State
 - 3. Federal
- iii. Civic Engagement Center
 - 1. Develop a plan Spring 2019

6. Participatory Governance

. To have 80% of participatory governance committee reports submitted within the 72 hour timeframe on a weekly basis.

7. Meeting Efficiency & Expectations

- . Don't spend unnecessary amounts of time on agenda items
- a. Make comments short and concise
- b. Raise your hand to be recognized
- c. Direct comments at the chair
- d. Be attentive
- e. Be on-time
- f. Business Casual Attire
- g. To volunteer for at least 2 CLC/ICC/Advocacy/Sustainability/Communications events and to volunteer for a total of 4 hours during each semester.
- . Student Senate President will develop a tracking spreadsheet and timeline
- h. Voice your opinion
- i. Effective use of Parliamentary Procedure
- j. Create a way to track service hours
- . White board tracker
- i. Binder