

**Associated Students of Orange Coast College (ASOCC)
Student Government of Orange Coast College (SGOCC)
Student Senate and Executive Board**

MINUTES

Friday, February 1, 2019; 9:00 a.m.

ASOCC Office

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5730

NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate and Executive Board will hold a meeting on Friday, February 1, 2019 at 9:00 am. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC Student Senate and Executive Board may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate and Executive Board. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate and Executive Board. Those wishing to address the Student Senate and Executive Board shall be present during public forum and express their concern. For further information, please contact Student Senate President Katherine Hoang at yourstrulykatherine@gmail.com.

I. Organizational Items

I.01 Call to Order - 9:01 am

I.02 Roll Call

Student Senators: Niousha Farhangi, Katherine Hoang, Thao Nguyen, Tram Nguyen (arrived 9:13am), Thang Phan, Rachyl Reynosa, Matthew Gemeinhardt, and Jolly Tadros.

Executive Board Officers: Lian Elkazzaz, Tobin Hecker, Carlos Lopez, Jesse Lopez, Alexandra Olvera (arrived 9:04 am), and Sylvia Catania.

Advisor (s): Mike Morvice

I.03 Opportunity for Pledge of Allegiance

I.04 Approval of Minutes

Motion by Tobin Hecker to approve the meeting minutes from December 7, 2018; 2nd by Niousha Farhangi. Motion passes without objection.

II. Public Forum

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

III. Reports

III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate Action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Student Senate and Executive Board to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

• **Start-Up Funds:**

- Discussion and possible action regarding the awarding of **\$50.00** Club Start-Up Funds for the following clubs:

- None

• **One-Time Funding**

Discussion and possible action regarding the awarding of One-Time Funding request for the following clubs/programs/services:

- None

III.02 Participatory Governance Committee Reports

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus wide committee.

Carlos Lopez reports on the Facilities Planning Committee.

III.03 Student Body President's Report

This is an opportunity for the Student Body President to report.

Jesse Lopez reported on the Foundation Board Meeting.

III.04 Standing/Ad-Hoc/Special Committees

- Events Task Force – no report
- Mentorship Task Force – no report
- Sustainability Committee – Jolly Tadros reported.
- Smoking Policy Task Force – Jolly Tadros reported.
- Rebranding ASOCC Task Force – Carlos Lopez reported.
- Coast Community College District (CCCD) Board Policy/Administrative Procedures 7120 Task Force – Lian Elkazzaz reported.
- Constitutions and Bylaw Committee - Alexandra Olvera reported.

IV. Unfinished Business

V. New Business

V.01 January Retreat Debrief

Discussion regarding the ASOCC January Retreat that took place on Friday, January 25, 2019.

Discussed the following:

- Be more accountable to group and self by completing assigned tasks.
- Commit more to the branch and your position.
- Help others by checking and asking if they need any help.
- Have strategies to promote and recruit new members.
- Analyze our strengths and weaknesses and see what can be improved.
- Be present at each various branch events and meetings and increase volunteerism.

V.02 2018-2019 Student Vacancy

Discussion and possible action regarding determining the timeline associated with filling the vacated seat on the 2018-2019 Student Senate.

Applications will open for the Student Senator position on February 4, 2019, close on February 19, 2019, and interview on February 22, 2019.

V.03 2018-2019 Participatory Governance Committee Membership Review

Discussion regarding the 2018-2019 Student Senate and Executive Board existing Participatory Governance Committee appointments. Possible action regarding the assignment of temporary representatives.

Without any objection, Katherine Hoang appointed Jolly Tadros to the Administrative Services Planning Council.

V.05 2018-2019 Student Senate and Executive Board Goals and Expectations

Discussion and possible action regarding the 2018-2019 Student Senate and Executive Board goals and expectations.

Motion by Thang Phan to create a Civic Engagement Task Force; 2nd by Alexandra Olvera. Motion passes without objection.

Without objection, Katherine Hoang moves to appoint herself, Alexandra Olvera, Niousha Farhangi, Rachyl Reynosa, and Thang Phan to the Civic Engagement Task Force.

Carlos Lopez moves to appoint Alexandra Olvera and Niousha Farhangi to be the co-chairs of the Civic Engagement Task Force; 2nd by Tobin Hecker. Motion passes without objection.

See Attachment 1 for the goals.

VI. **Public Forum**

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board, however, the Student Senate President may respond to specific questions and concerns made by the public.

VII. **General SGOCC Reports**

VII.01 Advisors' Report (Limited to 2 minutes per report)

VII.02 Board, Officer, and Staff Reports (Limited to 2 minute per person)

VIII. **Adjournment** – 11:08 am

Student Senate & E-board Goals 2018-2019 Draft – Attachment 1

1. Mentorship Program Task Force

- a. Marketing & Recruitment
 - i. Determine mark
 - ii. Setting plan - Completed
 - iii. Collaborate with existing events
- b. Application & Selection
 - i. Release applications October 2018 - Completed
 - ii. Execute during the Spring 2019 semester
 - iii. Start with 10 mentor/mentee pairs

2. Smoking Policy Task Force

- . Develop timeline by the Fall of 2018. - Completed
- a. Review existing OCC Smoking Policy - In progress
- b. Bring forth recommendations to the Student Senate & Executive Board regarding potential modifications to the existing OCC Smoking Policy.
- c. Develop potential impacts of modifications to the OCC Smoking Policy (i.e. impact on enrollment, enforcement, potential designated areas for smoking, etc.).

3. Rebranding ASOCC Task Force

- . Conduct research and develop a new ASOCC logo and website - In progress
- . Secure submissions for possible logos.
- a. ASOCC Mission, Vision, & Values
- b. Anticipated launch of new logo and website in Fall of 2019 - In progress
- c. Signage/verbiage/graphic work

4. Events Task Force. At least 3 events during the 2018-2019 academic year.

- . ~~PGC - Incomplete - Stricken 02/01/2019~~
- . ~~More active participation~~
- i. ~~To raise awareness about PGC's on campus~~
- ii. ~~Increase application submission~~
 - a. ASOCC MultiCultural Event - Completed
 - . Tuesday, November 13th
 - i. In collaboration with Multicultural Center and the International Multicultural Committee (PGC)

- b. Taco Event
- . Survey students on future changes/suggestions for the campus
- c. Engagement Event
- . Details to be determined

5. Civic Engagement

- . ~~Voter Registration~~ - Incomplete - Stricken 11/16/2018
- i. Internship Opportunities
- ii. Brochures
 - 1. Local (City/County)
 - a. Board of Trustees
 - b. Costa Mesa City Council
 - 2. State
 - 3. Federal
- iii. Civic Engagement Center
 - 1. Develop a plan Spring 2019

6. Participatory Governance

- . To have 80% of participatory governance committee reports submitted within the 72 hour timeframe on a weekly basis.

7. Meeting Efficiency & Expectations

- . Don't spend unnecessary amounts of time on agenda items
- a. Make comments short and concise
- b. Raise your hand to be recognized
- c. Direct comments at the chair
- d. Be attentive
- e. Be on-time
- f. Business Casual Attire
- g. To volunteer for at least 2 CLC/ICC/Advocacy/Sustainability/Communications events and to volunteer for a total of 4 hours during each semester.
- . Student Senate President will develop a tracking spreadsheet and timeline
- h. Voice your opinion
- i. Effective use of Parliamentary Procedure
- j. Create a way to track service hours
- . White board tracker
- i. Binder