

**Associated Students of Orange Coast College (ASOCC)  
Student Government of Orange Coast College (SGOCC)  
Student Senate and Executive Board**

AGENDA

Friday, May 03, 2019; 9:00 a.m.

ASOCC Conference Room

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5730

**NOTICE IS HEREBY GIVEN** that the Student Government of Orange Coast College (SGOCC) Student Senate and Executive Board will hold a meeting on Friday, May 03, 2019 at 9:00 am. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC Student Senate and Executive Board may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate and Executive Board. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate and Executive Board. Those wishing to address the Student Senate and Executive Board shall be present during public forum and express their concern. For further information, please contact Student Senate President Katherine Hoang at yourstrulykatherine@gmail.com.

**I. Organizational Items**

- I.01** Call to Order
- I.02** Roll Call
- I.03** Opportunity for Pledge of Allegiance
- I.04** Approval of Minutes

**II. Public Forum**

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

**III. Reports**

**III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate Action**

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Student Senate and Executive Board to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

- **Start-Up Funds:**
  - Discussion and possible action regarding the awarding of **\$50.00** Club Start-Up Funds for the following clubs:
    - Discussion and possible action regarding the awarding of \$50.00 Club Start-Up Funds for the following clubs:
      - OCC Makerspace Club
- **One-Time Funding**
  - Discussion and possible action regarding the awarding of One-Time Funding request for the following clubs/programs/services:
    - N/A

**III.02 Participatory Governance Committee Reports**

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus wide committee.

**III.03 Student Body President's Report**

This is an opportunity for the Student Body President to report.

**III.04 Standing/Ad-Hoc/Special Committees**

- Communications Committee
- Sustainability Committee
- Smoking Policy Task Force
- Events Task Force
- Rebranding ASOCC Task Force
- Coast Community College District (CCCD) Board Policy/Administrative Procedures 7120 Task Force
- Constitutions and Bylaw Committee
- Civic Engagement Task Force

- Fiscal Responsibility Task Force

IV. **Unfinished Business**

V. **New Business**

**V.01 Investment Fund Task Force Presentation**

Presentation regarding the current ASOCC Policy 3002: ASOCC Investments. Discussion and possible action and possible action to follow regarding potential modifications to the policy.

**V.02 2018-2019 ASOCC Annual Report**

Presentation and discussion regarding the 2018-2019 ASOCC Annual Report.

**V.03 Fiscal Responsibility Task Force Presentation**

Presentation, discussion, and possible action regarding the Fiscal Responsibility Task Force presentation on financing a car.

**V.04 ASOCC Constitution and Bylaws**

Presentation by the ASOCC Constitution and Bylaws Committee regarding the following proposed changes to the ASOCC Constitution and Bylaws. Discussion and possible action to follow.

- Part III (General By-Laws Code), Article II (Branch Bylaws), Section A (Advocacy Committee), 5. Powers, Duties, & Responsibilities
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section A (Advocacy Committee), 8. Sub-Committees
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section H (Sustainability Committee), 2. Composition and Membership
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 6. Position Descriptions
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 7. Vacancies and Order of Succession

See Attachment A for proposed verbiage (in red font).

**V.05 SGOCC Policies and Procedures**

Presentation, discussion, and possible action regarding the review and revisions of the SGOCC Policies and Procedures.

**V.06 Student Senate Succession Plan**

Presentation, discussion, and possible action regarding changes to the Student Senate Succession Plan.

VI. **Public Forum**

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board, however, the Student Senate President may respond to specific questions and concerns made by the public.

VII. **General SGOCC Reports**

VII.01 Advisors' Report (Limited to 2 minutes per report)

VII.02 Board, Officer, and Staff Reports (Limited to 2 minute per person)

VIII. **Adjournment**

**SGOCC Student Senate & Executive Board Meeting – 05/03/2019**  
**Attachment A - Proposed Bylaw Changes**

**Advocacy Committee Changes**

**Change 1.** Remove to Part III (General By-Laws Code), Article II (Branch Bylaws), Section A (Advocacy Committee), 5. Powers, Duties, & Responsibilities

- a. Shall meet at least once a week during the Spring and Fall semesters to address issues related to students and colleges.
- b. Shall examine local, state and federal legislation; ballot initiatives; and policies.
- c. Shall examine campus and Coast Community College District policies.
- d. Shall organize and execute legislative visits at least once a year.
- e. Shall address issues related to state and regional shared governance.
- f. ~~Shall conduct a polling event once a semester to get a better understanding of the concerns of Orange Coast College students.~~
- g. Shall communicate its findings to the Student Senate and Executive Board through the Vice President of Advocacy Committee.

**Change 2.** Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section A (Advocacy Committee), 8. Sub-Committees

- a. Legislative Affairs Sub-Committee
  - i. Shall research, track, and summarize legislation throughout the year; shall help to organize legislative visits; and work on items designated to them by the Legislative Affairs Officer, the Vice President of Advocacy, or the Advocacy Committee.
  - ii. Shall be chaired by the Legislative Affairs Officer.
- b. Civic Engagement Sub-Committee
  - i. Shall impact the lives of Orange Coast College students and develop the combination of knowledge, skills, values, and motivation for them to become involved in the community through both political and non-political processes.
  - ii. Shall host the following events:
    1. A voter registration drive at least once a year.
    2. A polling event at least once a semester to get a better understanding of the concerns of Orange Coast College students.

**Sustainability Committee Changes**

**Change 1.** Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section H (Sustainability Committee), 2. Composition and Membership

- a. The Sustainability Committee shall be comprised of no more than ~~seven (7)~~ eleven (11) officers, including the Chair of Sustainability Committee.
- b. ~~By virtue of the office of the Vice President of Fiscal Affairs, the Vice President of Fiscal Affairs, or their designee, shall hold membership on the Sustainability Committee.~~ The following members shall be appointed to the Sustainability Committee:
  - i. Two (2) Student Senators where one (1) of the two (2) Senators will serve as the Chair of Sustainability Committee
  - ii. The Vice President of Fiscal Affairs, or their designee
  - iii. Two (2) Fiscal Affairs Council officers
  - iv. One (1) Executive Board officer
  - v. One (1) Advocacy Committee officer
  - vi. One (1) College Life Committee officer
  - vii. One (1) Inter-Club Council officer
  - viii. One (1) Orange & Blue Spirit Crew member
  - ix. One (1) Volunteer Team member
- c. ~~The Student Senate and Executive shall appoint from its body, two (2) Student Senators to the Sustainability Committee, one (1) being the chair.~~ Each of the members, except for the Vice President of Fiscal Affairs, shall be appointed during their respective branch meeting.
- d. ~~The Fiscal Affairs Council shall appoint from its body, two (2) officers to the Sustainability Committee.~~
- e. In the event that Student Senators and Fiscal Affairs officers are unable to serve on the Sustainability Committee, then the positions will be opened up to all other branches. The Student Senate and Executive Board shall ratify these appointments.

**Student Senate Changes**

**Change 1.** Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 6. Position Descriptions

C. Student Senators

- i. Each Student Senator must sit on at least one (1) Participatory Governance Committee.
- ii. Student Senators shall make a weekly verbal report in Student Senate meetings.
- iii. Student Senators shall have one (1) office hour weekly, during the regular school sessions (fall and spring semesters), in which they are only to conduct Student Senate business. Attendance of meetings is mandatory and Student Senators will adhere to this standard. Violation of attendance will be addressed by the Student Senate President and the Advisor.
  1. ~~When officer is nearing or is in violation of SGOCC Policy 1004: SGOCC Attendance/Truancy, the Student Senate President and Advisor will be in charge of addressing the matter with the officer. The Student Senate President and Advisor will discuss and decide if need be in removing an officer.~~
- iv. Each Student Senator shall have equal voting privileges, except that the chair of the Student Senate meetings may vote only in the event of a tie.
- v. Student Senators may, for cause, relieve a Student Senator from the position of Student Senate President or Vice President with two-thirds approval of those present and voting of the Student Senate.

- vi. Student Senators shall submit, to the Vice President of Diplomatic Affairs, a written or typed report of the Participatory Governance Committee meetings that they attend within a 72 hour period.
- vii. Student Senators must serve on at least one (1) of the Student Senate and Executive Board's standing committees, ad-hoc committees, or taskforces.

**Change 2.** Add to Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 7. Vacancies and Order of Succession

~~a.—Where a Student Senate seat has been declared vacant, the vacant seat shall be filled through noticed Student Senate action.~~

b. If vacancies should occur in the Student Senate:

- i. If the vacancy occurs prior to the ~~end start~~ of the ~~second week in the~~ fall semester, the runner up of the recent ASOCC elections shall be offered the position until the seat is filled.
  - 1. If all runner-up candidates should refuse the position, a special election will be held.
- ii. ~~If all runner up candidates should refuse the position, if there are no runner ups, or if after the second week in the fall semester~~ If the vacancy occurs after the start of the fall semester, an application and interview process shall be conducted. Interviews will be held in open meeting pursuant to Ralph M. Brown Act and the remaining Student Senators will make an appointment based on a majority vote of those Student Senators present and voting, from the pool of interviewed candidates.