



Classified Senate Meeting Minutes

October 25, 2023, | 11:00 a.m. - 12:00 p.m. | Zoom Meeting: <https://cccd-edu.zoom.us/j/89274540735?from=addon> & SU 213

Classified Senate Attendance

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|-------------------|---------|-------------------------|---------|
| Scott Broberg | Present | Cecilia Schreyer | Present |
| Heather Dominguez | Present | Jillian Whistler | Present |
| John Fawcett | Present | Curtis Williams | Present |
| Lucy Grams | Present | Eric Wilson | Present |
| Jeanette Grimm | Present | Sean Wellengard | Present |
| Sue Harlan | Present | Alexia Wood | Absent |
| Katie Olivier | Present | ASOCC Rep Zaina Alayyan | Present |

Guests

Michelle Auduong, Ana Benitez, Alex Buus, Pree Casaus, Theresa de los Santos, Jeff Delaney, H. Dinh, Mary Gallois, Martha Guevara, Mireille Halley, Thao Ho, Jami Jacobi, Karen Latham, Janet Lazaro, Shelley Lowrey, Belta Moon, JP Nguyen, Kim Nguyen, Thuy Nguyen, Mindy Nguyen, Virginia Nuzzolese-Laflamme, Shannon O’Neal, Elizabeth Page, E. Quiroz, Jennifer Rivera, Tina Rodgers, Carmella Rodriguez Hardy, Beatriz Rodriguez Vaca, Veronica Sanchez, Mette Segerblom, Sandra TC, Aalayah Thompson, Tere Vazquez, Michelle Wang, Austin Webb, Sean Wellengard, D. Wolf, and Mike Wong.

Guests: Sheri Sterner

Recorder of Minutes: Beatriz Rodriguez Vaca

1. Call to Order - Classified Senate President:

President John Fawcett called the meeting to order at 11:00 a.m.

2. Approval of the Minutes - Classified Senate Body:

Motion 1: Senator Jeanette Grimm moved to approve the 10/11/23 with a minor correction on someone’s attendance; motion seconded; motion approved.

3. For the Good of the Order

Senator Jeanette Grimm:

- There was a drag show Thursday night on campus on October 26 from 5:30-7pm at the College Center Ballroom A. There were two entertainers.

- There was a Union Brown Bag meeting on Thursday, October 2 at 12pm. There was a Zoom link provided.
- Science Night took place on Friday, November 03. It was a great family event.
- Treat or Treat happened on Tuesday, October 31 from 2-4pm. It was a very successful event.

4. Officer, Senator, and Committee Reports:

A. President's Report – John Fawcett:

B. Vice Presidents' Reports: VP Jeanette Grimm:

- **The Institutional Effectiveness Committee** has been updating the committee self-evaluation process. It happens every 3 years. They are adding in goals for the future. They are adding a closing-the gap feature. They are also adding a DEIA component. It will be coming in the spring.
- **Caring Campus:** The Internal Employee Department contact list is now on the portal. It is available to you. it is not a complete document. They identified a point of contact, and they were in charge of submitting staff information. If someone wants to get added, they can contact her or Lucy Grams. It is a work on progress. There is a email about a Coast Cares card. They asked people if they would wear it. They can have their names, languages spoken, pronouns, and the new caring campus logo. It is a way for students or staff to recognize people as an employee, so they feel comfortable asking questions. Princ Services will print the cards out. They are trying to get as many people as possible that want to participate. There will be a set of goals to expand what they are doing, such as employee support tools and resources, and other ideas to institutionalize caring campus. They are looking for more people to join.

C. Classified Senator Reports – No reports.

D. CFEP Report: No report.

E. Other Committee Reports:

Jennifer Rivera:

- The library had a book sale on Wednesday, October 25. The books were very cheap.
- Goldenwest College has Farmers Fridge vending machines with healthier options. She wondered if OCC could look into getting.

5. Unfinished Business:

A. ACCJC 2023 Standards Review - Accreditation Liaison Officer & Co-Chair of the Accreditation Coordinating Committee - Sheri Sterner:

- In the previous meeting she provided an overview of the changes to the accreditation standards.
- She provided a review of the ISER. The cycle is every seven years. It is a report that OCC submits to show how the college meets the standards. Embedded in all of that are the eligibility requirements.
- We need to make sure to have the right folks involved, allowing all constituencies to get feedback.
- Now all the eligibility standards are embedded within the standards.
- The first phase of review, we call technical review. Those are going to be the committee's council senates and groups that have purview over a particular standard.
- Phase II will happen in 2024-25, with all eligibility requirements. There will be a campus-wide review to provide feedback. There will be a conversation to see how Classified Professionals can be given the rime to review the document.
- The Alignment document outlines for what standards what group is designated to be responsible for the technical review. This is an initial mapping from what is on the Decision-Making document.
- On Standard 4.2, for example, Classified Senate is part of the group.
- ACC is still figuring out what the designated process will look like. This could be through a form, forums, visiting senates, etc. There are details to be defined.

- Asked if there were any concerns from Classified Senate in terms of participation that it would like to express to College Council. We have to work on strategies for classified participation for Phase II. By the end of 24-25, we will anticipate finalizing the report that will be coming back to the Classified Senate. Once we finalize that report, it is going to ACC in the summer of 2025, and then they will be here in spring of 2026.

6. New Business:

A. OCC Technology Staff Survey Spring 2023 – Eiril Wilson and Curtis Williams:

- Artificial Intelligence (AI) is a big thing in education right now. There are a lot of mixed thoughts on it.
- AI has been around since 1956. We have been using it for years.
- The big thing is going on right now is called generative artificial intelligence, which is Chat GPT perplexity.
- Senator Curtis Williams: Kevin Harrison did research in technology. The things that people said they should do. They put it in the Chat GPT. It gave them a list of action items and it was shocking.
- In education is a challenge because there is fear of academic dishonesty.
- Senator Eric Wilson uses it mainly for brainstorming and preparing lessons. Some instructors are doing that, too. His job is to make awareness. He has attended conferences and webinars on AI. There have been great discussions. He wants to educate staff, faculty, and administrators what AI is and what it does and how it can be used. He also wants to teach students how to use it responsibly.
- The Technology Committee performed a survey. This is the first time they got to see results. Senator Sue Harlon and Senator Eric Wilson put together a summary.
- Senator Curtis Williams: Shared a document with a list of the issues with Chat GPT. Some of them included, connectivity issues, software issues, etc. We need to have action items to solve those.

7. Open Forum:

- **Senator Schreyer** said Facilities committee needs more Classified Professionals. They are discussing signage and more food services around campus. She also suggested having a non-violent, perhaps gender-neutral, mascot.

Motion 2: Senator Jeanette Grimm moved to adjourn the meeting; motion seconded; motion approved unanimously.

8. Adjournment of the Regular Meeting:

Meeting ended at 12:00 p.m.