



# Classified Senate Meeting Minutes

November 17, 2021 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Katie Olivier	Present
Karen Bowen	Present	Andrea Rangno	Present
Kris Cutting	Present	Ashley Rippeon	Present
Heather Dominguez	Present	Teresa Rodriguez	Present
Kayla LaBounty	Absent	Eva Shaffer	Present
Jasmine Nguyen	Present	Leo Stiles	Present
JohnPaul Nguyen	Present	Jillian Whistler	Present
Connie Oh	Absent		

## Guests

Carlos Amescua, Michelle Auduong, Angelina Barger, Jessica Bravo, Alex Buus, Eduardo Cervantes, Maureen Crawford, Denise D'Amore, N. Danci, James Davis, Theresa De Los Santos, Hung Dinh, John Fawcett, Mary Gallois, Sandra Gonzalez, Yesenia Gonzalez, Martha Guevara, Mireille Halley, Ray Hart, Michelle Khuong, Sheila Kilayko Cruz, Rene Kinn, Kelly Lam, Karen Latham, Amy Mendoza, Ta Micah, Bill Moon, Belta Moon, Martha Munoz-Sanchez, Thu Nguyen, Shannon O'Neil, Michelle Ozuna, Amra Pepic, Stephanie Phonsiri, Eva Pok, Jennifer Rivera, Tina Rodgers, Beatriz Rodriguez-Vaca, Veronica Sanchez, Cecilia Schreyer, Mette Segerblom, Rosio Soto, Thomas Stephenson, Rini Sukaesih, Emylie Tran, Tere Vasquez, Marie Vaughan, Scott VR, Phukhanh Vu, Michelle Wang, Jenny Williams, Alexia Wood, Janine Wood, Chris Yagerman, E. Quiroz, Ilona, M. Rossi, R. Topete, and J. Lazaro.

**Recorder of Minutes:** Beatriz Rodriguez-Vaca

### 1. Call to Order - Classified Senate President:

President Jasmine Nguyen called the meeting to order at 11:01 a.m.

### 2. Approval of the Minutes - Classified Senate Body:

**Motion 1: Senator Eva Shaffer moved to** approve the October 27, 2021 meeting minutes; motion seconded; motion approved unanimously.

### 3. Officer, Senator, and Committee Reports:

1. **President's Report** – Jasmine Nguyen:
  1. COVID-19

1. December 1st is coming up very soon, please remember to submit your vaccination information or start exemption processes. Everybody needs to take action by that date.
2. Districtwide, Classified and Confidential are at 62% vaccination documents. The breakdown is as follows:
  1. 71% for Full-Time Faculty
  2. 52% for Part-Time Faculty
  3. 72% Executive/Management

Overall, these are good numbers. CFCE is yet to disclose what happens if no action is taken by the December 1 deadline. It is suggested to start early and submit all documentation on time.

There was a comment that the Union is still negotiating what will happen if no action is taken by Dec 1. There is still not enough information on what the disciplinary actions or what the testing protocols will be. CFCE cannot sign something that they still do not know the details of, especially in regards to the exemptions forms. There is a negotiation meeting tomorrow. They will keep Classified Professionals updated.

If someone has gotten a booster shot, they can update that information on the system. However, employees are not mandated to take the booster shot.

There is not enough information to disclose how many people are not vaccinated.

## 2. Town Hall Recap

1. President Jasmine is not sure where the town hall establishment communication got lost. She had a conversation with Dr. Suarez about what Classified Professionals wanted which was to talk about Spring 2022 Phase return, specifically staffing.
2. The questions that were submitted were mainly about staffing and Classified morale.
3. The Town hall discussion was majority about vaccination/testing mandates and not about staffing.
  1. It was stated that the information was a good reminder of what the current policies/protocols are.
  2. Of the questions submitted, only 3 were related to COVID.
4. President Jasmine posed the question about where the Senate goes from here.
  1. Dr. Suarez has already agreed to attend the December 8th meeting to listen to Classified concerns. President Jasmine expressed that that date might be late in the semester.
  2. President Jasmine and immediate past president Andrea are working on a letter to express Classified concerns of not being heard, especially in regard to the discussion of the Phase in return for Spring 2022 and staffing concerns in many offices.
  3. They are hoping to vote on endorsement of this letter and sign it on behalf of the Classified Senate.

There were comments that it seems like decisions are made without Classified input. The letter will be ready after the Thanksgiving break. The letter will be sent out to all Classified professionals to look at before it is submitted to President Suarez. President Suarez deserves a chance to respond to the letter. If no response is given, these concerns might be taken to the Board of Trustees. Classified Professionals just want to be included in the conversation, including the reorganization conversation. Classified Professionals feel like they are not being included in participatory shared governance. There is intimidation in the hiring process. There are very specific concerns. Classified Professionals often get silenced. It was commented that vacant positions are being dissolved without communicating with Classified Professionals the implications of that.

3. Enrollment and how it relates to the hiring freeze
  1. President Jasmine personally asked the Chancellor what it will take to lift the hiring freeze
    1. His answer was when enrollment stabilized.
    2. If we hire with a deficit spending will hurt us down the line, we won't be able to retain the jobs and may lead to lay-offs if we can't get enrollment up.
    3. It's going to take all of us to increase Enrollment/Retention efforts.
      1. Supporting new and returning students to the best of our abilities.

Classified Professionals would like to be part of the potential resizing conversation.

4. CS Events
  1. Halloween: Congratulations to Ivane Bui and Vanessa Ayala for winning the Classified Halloween contest! You can see their submission on the Coast to Coast from the first week of November. Student leadership were the ones that voted this year.
  2. Holiday Golf Cart Parade – it is a nice event that brings a smile to people’s face.
    1. What date would be best for everyone to enjoy? *Thursday, 12/16/21 at 11 am*. The invitation will be extended to the District, sister colleges and the Harbour. It might be streamed on YouTube, as well.
      1. Thursday 12/16/2021 - President's office is hosting an End of year Celebration Breakfast from 9-11am.

**Motion 2: Senator Eva Shaffer moved to** cancel the Classified Senate meeting on November 24, 2021; motion seconded; motion approved unanimously.

**4. Unfinished Business:**

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*No items listed under unfinished business.*

**5. New Business:**

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*No items listed under new business.*

**6. Open Forum:**

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- a. **Employee questions and comments covered the following topics:**

**7. Adjournment of the Regular Meeting:**

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Meeting was adjourned at 12:01 p.m.