



# OCC Academic Senate Executive Board Meeting Minutes

Tuesday, July 16, 2019: 1:00-2:00 pm, Faculty House

**E-Board Members/Attendance:** Vice-President Jamie Blair, Parliamentarian Lee Gordon, Curriculum Chair Anna Hanlon (non-voting), Secretary and PDI Chair Marilyn Kennedy, President Loren Sachs.

**Guests:** None.

- I. **Call to Order:** President Sachs called the meeting to order at 1:00 PM
- II. **Public Comments:** None.
- III. **Approval of Agenda:** Agenda was approved unanimously.
- IV. **Approval of Minutes:** The minutes for the May 21, 2019, meeting were approved unanimously.
- V. **Executive Board Member Reports:**

**President Sachs:** Met with President Suarez and is in the process of arranging regular meetings with both President Suarez and VP Ballinger for the upcoming academic year.

**VP Blair:** The BSI award money is to run through this summer and next year. Next year is the BSI transition year, not this one.

**Secretary Kennedy:** Discussed District policy for reporting a grade for a deceased student after the official withdrawal date. The E-Board agreed to request that the policy be reviewed next academic year.

Reported on her attendance at the June 6, 2019, Parliamentary Training on Robert's Rules and the Brown Act, presented by Certified Parliamentarian, Bruce Bishop, PhD, CP, to the OCC Classified Senate. Discussed Bishop's statement on the prohibition of proxy voting as per the Brown Act (and also per Department of Education Attorney letter provided to OCC Senate) for Brown Act bodies.

## VI. Consent Calendar:

### Tenure Track Review Committees:

Jennifer Hall – Enrollments & Retention:

**Dean:** Renee DeLong

**Hiring Committee:** Denia Guillen

**Within Discipline:** Caryn Plum

**Outside Discipline:** Gabriela Ernsberger

Yvette Nguyen – Counselor:

**Dean:** Renee DeLong

**Hiring Committee:** Manoj Wickremesinghe

**Within Discipline:** Christy Nguyen

**Outside Discipline:** Daniel Kuo

Francisco Vidal – Counseling (Transfer Center):

**Dean:** Renee DeLong

**Hiring Committee:** Linda Bagatourian

**Within Discipline:** Stacy Kirch

**Outside Discipline:** Ben Lohman

Irving Chavez Jimenez – DSPS/Equity:

**Dean:** Vanessa Dominquez

**Hiring Committee:** Alexandria Rojas

**Within Discipline:** Eric Cuellar

**Outside Discipline:** Lori Pullman

Erin Gratz - Library & Learning Support:

**Dean:** John Taylor  
**Hiring Committee:** Jodi Della Marna  
**Within Discipline:** Carl Morgan  
**Outside Discipline:** Laura Behr

Jacob Riddle - HVACR:

**Dean:** Daniel Shrader  
**Hiring Committee:** John Stuart  
**Within Discipline:** Michael Lannom  
**Outside Discipline:** Anna Hanlon

Chih Lew – Biology (Non-Major):

**Dean:** Tara Giblin  
**Hiring Committee:** Kelli Elliott  
**Within Discipline:** Jan Goerrissen  
**Outside Discipline:** Ali Muelas

**Hiring Committees:**

Student Programs Project Coordinator: Tina DeShano

**VII. ESL & AB 705 Implementation, Student Advisement, Rules and Recommendations from the State: Professor Laurie Barton:**

Literature and Languages Division Senator Marilyn Kennedy read and submitted a written report provided by Professor Laurie Barton (who could not attend the meeting):

“Madjid Niroumand allowed us to write a message to ESL students for the Assessment website. It explains the value of ESL classes and includes a self-placement survey that students can take to determine their readiness for English 100.

Vice Chancellor Alice Perez has clarified that the ESL Guidance of April 2019 provide guidelines for best practices but do not override all students’ right to access transfer level English per AB 705. She has urged us to collect data on ESL student success in English 100 beginning in Fall 2019.”

**VIII. Academic Senate Flex Day Session Topics:** Discussion and planning of a Fall Flex Day Break-Out Session on Shared Governance and the 10 + 1.

**IX. Adjournment:** President Sachs adjourned the meeting at 2:00 P.M.

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**Minutes Approval:** August 27, 2019

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