

# ORANGE COAST COLLEGE

Academic Senate Meeting | May 17, 2022 | 11:30 am - 12:30 pm | Zoom

## Academic Senator Attendance

Jessica A. Alabi, <i>at-Large</i>	Present	Cyndee Ely, <i>Part-Time Faculty</i>	Present
Jason Ball, <i>Part-Time Faculty</i>	Present	Lee Gordon, <i>at-Large, President</i>	Present
Carol Barnes, <i>Counseling</i>	Present	Marilyn Kennedy, <i>Lit &amp; Lang, PDI Chair, Secretary</i>	Present
Tyler Boogar, <i>Math &amp; Sciences</i>	Present	Doug Lloyd, <i>at-Large</i>	Absent
Nina Calabretta, <i>Part-Time Faculty</i>	Present	Dan Matulis, <i>Athletics &amp; Kinesiology</i>	Present
Irving Chavez Jimenez, <i>at-Large</i>	Absent	Leland Means, <i>Visual &amp; Performing Arts</i>	Present
Eric Cohen, <i>at-Large</i>	Present	Jeanne Neil, <i>Business &amp; Computing</i>	Absent
Sean Connor, <i>at-Large</i>	Present		
Eric Cuellar, <i>at-Large</i>	Present	Charles Otwell, <i>Curriculum Chair</i>	Present
Jodi Della Marna, <i>Library</i>	Present	Max Pena, <i>at-Large</i>	Present
Matt Denney, <i>Technology</i>	Present	Loren Sachs, <i>at-Large, Immediate Past President</i>	Present
Tina DeShano, <i>Consumer &amp; Health Sciences</i>	Present	Jordan Stanton, <i>Social &amp; Behavioral Sciences</i>	Present
Rendell Drew, <i>at-Large, Vice-President</i>	Present	Katherine Smith, <i>ASOCC Student Representative</i>	Absent

**Note:** To see individual votes on a motion, refer to the Voting Tallies Chart at the end of these minutes.  
The recording of this meeting is available upon request.

**Guests (Optional & Voluntary Sign-In):** Jeanette Grimm, Arabian Morgan, Jaki Kamphuis, Rupa Saran.

## 1. Preliminary Matters

- A. **Call to Order:** President Lee Gordon called the meeting to order at 11:30 A.M.
- B. **Opportunity for Public Comment:** Stephen Gilbert, John Fawcett, Jaki Kamphuis, Rupa Saran, John Taylor.
- C. **Approval of the Minutes: Motion 1: Secretary Kennedy moved to approve the May 10, 2022, meeting minutes with minor changes; motion seconded; motion approved.**
- D. **For the Good of the Order:**

**Senator Alabi:** Requested that in the fall the Senate discuss and review the overall hiring process, and particularly how supplemental questions are weighed and evaluated, to ensure the best candidate is selected.

**Vice-President Drew:** Supported Senator Alabi's statement. He would like senators to start brainstorming about topics being addressed for the upcoming Flex Day.

## 2. Consent Agenda:

- A. **Philosophy Tenure-Track Evaluation Committee (Outside Division) [Senate]**  
**Selection:** Selected, Kelli Elliot. Alternates, in order of selection: Caryn Plum, Eric Cuellar. [Committee Membership Already Appointed: Dean, Kevin Henson; Hiring Committee Representative, Charles Otwell; Within Discipline Representative; Phil Simpkin]

- B. **Tenure Track Committee for Daniel Goya-Lane:** Kristy Norfolk, Christina Montano (replacing Lynne Cottrell), Mariana Voicu.
- C. **Summer Pool Volunteers:** Glynis Hoffman, Jeanette Grimm, Jaime Speed, Hatice Aydin, Heather Coddling, Sam Yip, Gabrielle Ridley, David McMahan, Cheryl Cotman, Janet Baker, Marilyn Kennedy, Leland Paxton, Erica Tseng, Jerome Fang, Shannon Wells, Jason Ball, Devyn Hartnett, Mike Monge, Michelle Livote, Nina Calabretta, Joy Brennehan, Michael Lannon, Cyndy Garcia.

**Motion 2: Senator Drew moved to approve the consent agenda; motion seconded; motion approved.**

### 3. Officer, Senator, & Committee Reports

- A. **President and Vice President's Report:** No reports.

- B. **Guided Pathways Report – Curriculum Chair Charles Orwell:**

**Competency Based Education (CBE):** Chair Otwell reported that when he attended the District Consultation Council (DCC) that he asked questions about Coastline's CBE. Dr. Serban mentioned that the Coastline faculty were "mapping" their courses to traditional courses. It is not clear yet what that means and how that would come about; Coastline has not made a lot of decisions yet. At one point the **GWC Senate Vice-President Levin** and **Curriculum Chair Otwell** were both asking about assessments. **Chancellor Weispfenning** likened it to Self-Paced Math. The assessments are already on the COR, and **Chair Otwell** thought that might be existing CORs to which they will append competency-based education addendum. However, **Dr. Serban** stated no, that they are not that far along. **Chair Otwell** stated that there are two possible ways that the curriculum will be handled. One possibility would be that the faculty write new CORs to cover the competency-based education courses. The question would be about how they map to traditional courses. If courses are equivalent across the District, then OCC would be held to accepting the results of those courses. The other possibility is that they would do an addendum to existing courses, and they would be held, de facto, to any equivalencies across the District. The Senate should monitor this in the fall. **Dr. Serban** stated at the meeting that there is going to be an opportunity for all of the Orange County community colleges to get together to consult in the fall about competency-based education. Hopefully, the Senate is able to ask questions there. Both **Vice-President Levin** and **Chair Otwell** expressed their concerns about the assessment. They mentioned that they felt a little bit left out of the discussions early on.

**President Gordon:** Stated that at yesterday's meeting of the DCC, which is the shared governance body for the Coast District, there were representatives of both the OCC and GWC Academic Senates expressing serious concerns about CBE. He asked **Curriculum Chair Otwell** if he had the impression that this is going to happen irrespective of the faculty perspective at the two largest colleges in the District.

**Chair Otwell:** Stated that he does have that impression.

**President Gordon:** If that happens, if Coastline is going to go ahead with this and it appears from what **Chair Otwell** found out yesterday that this is even broader than what we had understood earlier. If that happens, will we at Orange Coast be obligated to recognize these credits, as we are any other credit from Coastline College?

**Chair Otwell:** Yes, that is the issue, but it depends on how the curriculum is handled. If they do appendages to existing CORs and those existing CORs have been deemed equivalent across the district, then OCC would be obligated to accept those equivalencies. If they are writing new CORs, then that would have to go through some kind of "mapping," but it is unclear what mapping means. They would attempt to "map" them to traditional CORs and the other colleges might be able to possibly have some input into that. That is not clear.

**President Gordon:** I hope, the Curriculum Committee can follow up on this in the fall because I think this will have an effect on us.

**Chair Otwell:** He will apprise incoming Curriculum Chair Lori Pullman about the situation.

**Vice President Drew:** He has concerns about the transferability of these CBE classes.

**Chair Otwell:** He raised those concerns about transferability to four-year colleges. That would depend on the course. The program Coastline is doing right now is Management; it is not really a transferable program. It depends on how much this expands in the future. He asked but got no real answers. Part of that is because Coastline is not further along with their curriculum development. The transferability across the District depends on those equivalencies and that would then depend on how the COR is handled. He sent to the E-Board what he sees could be the two possibilities. Based on the report that he submitted to the E-board, it seems like questions were left unsewered.

**President Gordon:** Requested that the report be sent to all senators; **Chair Otwell** concurred. It sounds like the concerns that Orange Coast College and Golden West College raised were left unanswered.

**Senator Kennedy:** Stated that she is aware that this came originally from the State Chancellor's Office. She asked if there is a way to get that document from the Chancellor's office and review those guidelines.

**Chair Otwell:** He is going to try to locate it and the Senate can contact Cheryl Aschenbach who has had quite a bit to do with Competency-Based Education for the statewide Senate.

- C. CFE Union/Bargaining Unit Report – CFE President Rob Schneiderman:** Provided an update on their negotiations for the new evaluations of tenure-track faculty. They have a proposal to move the self-evaluation to the first week of the fall semester. The tenure-track faculty will reflect on how they prepare for their classes, organize their classes, what professional development goals they have, with some questions about DEIA, have they considered no-cost or low-cost textbooks, and if not, why. They do not want to be too top down. Another proposal is to grant three LHEs reassigned time for each new tenure-track faculty during their first semester in order to attend the Faculty Academy. During that first semester there would be a limit on their overload so they are not substituting overload for those three LHEs of reassigned time to attend the Faculty Academy, so that they would actually have time to focus on their curriculum, professional development, and the academy.

**Senator Boogar:** If they are thinking of having the faculty self-evaluations due at the start of the fall semester, will there be an opportunity to revise or expand that after all the feedback that they received during the fall semester?

**CFE President Schneiderman:** Yes, this is in order to start a dialogue where they can get ideas for improvement. There is a question that they are formulating for that self-

evaluation, How did you take the committee's recommendations and infuse it into your teaching? They have to do something about that.

- D. Part-Time Faculty Caucus – **Cyndee Ely**:** Reported that Wednesday, May 18, faculty should be receiving the weekly email from Communities of Practice for Part-Time Faculty. In it they are highlighting how *LinkedIn Learning* is a free resource and tool for every employee at the District. *LinkedIn Learning* has great DEIA Initiative information, training, definitions, and how to include that into the curriculum and teaching.

**President Gordon:** Thanked **Senator Ely** and her colleagues for all they do for the part-timers. He believes we have one of the most supportive environments at OCC for part-time faculty. There is a statewide entity within the Academic Senate of the California Community Colleges that puts out a part-time monthly report. He sent it to the part-time caucus members, but if anyone else would like that, they can ask **President Gordon**.

#### 4. Unfinished Business

- A. Fall Flex Day: Faculty Ideas – **Vice-President Drew**:** Stated that this is a good time to brainstorm ideas, topics, and presentations; he asked for suggestions that the Senate can present on or collaborate with to present on issues important to the Senate. Some of the ideas he has received are in regard to the 10+1. Perhaps bring in a statewide speaker who can do a presentation on what the faculty role is with the 10+1 and how that interacts with administration and management. Another suggestion is sensitivity training. He wants to collect input from the body.

**Senator Kennedy:** One of the faculty members in her division suggested contacting the Association of College and University Educators who have special programs and speakers that have to do with retention rates and student access, etc.

**Senator DeShano:** She would like to see some training on mental health, recognizing mental health issues with students and approaching students that may have mental health issues. This semester she has never seen more students struggling. Knowing how to approach them would be beneficial.

**President Gordon:** Stated that this is happening nationwide.

**Senator Means:** Supported what **Senator Alabi** stated under For the Good of the Order about the reviewing the hiring process. He just came out of a hiring committee and found it to be a rather cumbersome thing that was a little opaque from HR. He would like that to be addressed.

**Senator Alabi:** Would like to see some kind of presentation on metacognition like student agency in their own learning. Students think but they do not think about how they think. She would like some professional development on how to teach students to think about how they think so that they can have a deeper experience in learning and have more agency in their processes. They do not really realize that they have much more control in their learning than they do.

**Senator Barnes:** Commented that she would like to see more training on the DEIA. Even though the Senate voted against compulsory training, she would like to learn more about it. Flex Day is an excellent opportunity for anyone who wants to know more about it to learn.

**Senator Calabretta:** Supports what **Senator Barnes** said about the DEIA training. In her several years of trainings what she wanted to see more of is how to actually put those principles into practice. Many faculty members are very knowledgeable on the principles and why they are important, but in terms of practice she would love it if

people who have had some proven success with different theories can share out some of their experience. That would be very helpful. She started to put out her first full-time applications and it is a challenging process. She would like to know if there could be a workshop that some full-timers could offer part-timers who are pursuing that right now. That would be a very popular and helpful offering.

**Vice-President Drew:** Shared the list he already had: 10+1, sensitivity training, and cultural competency, DEIA, and tenure-track Training. The Senate would like to schedule a joint training for faculty and administration, which recently also came out of the Transparency Committee.

**President Gordon:** Stated that those are wonderful suggestions and added that enrollment is a continuing challenge for the Senate. Not just enrollment management, but enrollment promotion or recruitment. That would also be a wonderful Flex presentation on how to increase enrollment.

**Rupa Saran (public comment):** Internally in IT they have been talking about how to spread awareness about help desk as there have been some issues with it. They wanted to put together a session for Flex Day and ask if the Senate would consider having them.

- B. Faculty Handbook Update – Vice-President Drew:** The subcommittee is finishing up entering their inputs. He thanked each one of the members, especially **Senator Boogar**. The subcommittee has met and have completed at least 90% of the updates. They identified items that relate to faculty purview. They have collective and individual recommendations. Next week, the subcommittee should be ready to send the handbook to the Office of Instruction. Over the summer, the VPI office will go through the recommendations and at the beginning of the fall, the VPI will call the subcommittee together and they will have a joint meeting. They will add in an appendix; the goal is to make it faculty friendly. There will also be a statement and information from the Union. This item will come back next week, so if there are any other recommendations, please email them to him. The draft version will be sent out to senators for feedback and recommendations before next week's meeting.

**Senator Kennedy:** She appreciates the copy for that her division and PDI may take a look at it.

## 5. New Business

- A. Campus IT: Classroom Software Request Form: Rupa Saran and Dave Thompson**

**Dave Thompson:** In their ongoing effort from Information Services, they are looking for ways to improve their efficiency in how they serve the faculty, the students, the College, and the District as a whole, as well as other efficiencies like software licensing. This presented them an opportunity to create a new software and classroom request form district wide so that they can get an idea of what classrooms will be used by the faculty and if there are any special applications that they are going to request to be used in those classrooms. Every college has done this differently over the past couple of years; there has always been a disconnect. Now that they are really trying to centralize and figure out how to be more efficient, it seemed appropriate to create a district wide form. They want to make sure it was very simple for faculty to use. **Dave Thompson** displayed the form on the screen and the Senate reviewed it. He will also share the link to the form and a link to a YouTube training video. They would like to gather as much

information about the fall semester as they can before June 30, 2022. He went over how to use the form in its current state.

Ideally, it should be a very quick process for the faculty to identify the classrooms and applications that they use. For a new person who has not done that before that person could be either the faculty or the department chair. They have sent this information out to the department chairs and asked them how they would like to work with their faculty, if they would like to fill out the form in the classroom information on behalf of the faculty, they are welcome to do it or they can work with their faculty to have the faculty provide it.

Faculty will be presented with a list of base applications. If there is anything else they need, they can use the "search" function to add an additional application. If there are any applications or add-ons that are not listed there, faculty can reach out to District IT, and they will be able to add those.

If faculty have submitted the form but need to make any changes, they can unlock that confirmation, make a new change, add another application, etc. , and just lock it again. They again get notified that it is locked, and they can start preparing that.

They hope that they can start really looking at all of the licenses being used across the District and maybe find some ways to condense those licenses down to an enterprise license, instead of being purchased at each college individually. They want to make sure that they are well prepared for the upcoming semesters to provide enough technicians to get those rooms ready for faculty.

One of the first questions that they have received is that they do not always know what classrooms they are going to have until maybe a couple of weeks before the semester begins. If they do not know the classroom maybe just give them an idea and they will work off that. Then, they can clarify towards the end. When faculty select the applications, it will show a list of base install packages such as Zoom, VLC, Microsoft, etc. Those will be installed on every classroom and every lab computer across the District. If those are the only applications that faculty need to conduct their class, there is nothing that they have to do. Those will all be there, anyway. All they are really looking for is applications beyond that base. The base will assure that the most popular applications are installed on every computer. If they see that a good 20% of faculty are adding the same application that is not included in base, they will consider including that in base for the next semester. As they learn what the faculty are really using, it will help them expand out those base applications, as well.

**President Gordon:** Thanked **Dave Thompson** for the presentation and their efforts to make the form user-friendly for faculty.

**Senator Alabi:** Stated that she learned Lotus 123. She thinks that the form is okay for people who are IT educated. When she looks at the form, she does not know what many of those acronyms are. One of the problems she is having is that she does not know what she needs. It would be good if District IT and **Dean Taylor's** area were in communication because they teach faculty how to use software. She suggests that he hold a Flex workshop and help them understand what is available that they could be using.

**Dave Thompson:** He works with **Dean Taylor** quite a bit, both on the Technology Committee and outside of that. He will reach out to him and see how they can work together to provide a better training package for the product.

**Senator Kennedy:** Asked if there is a way that they can include in-process information to the applicant, so they know what is going on in terms of the timeliness of service. She has

a faculty member who reported she has not gotten any help on Insight for weeks. A status report who help assure that nothing has fallen through.

**Dave Thompson:** Stated that this is the 0.5 version of this program. What they are hoping to do is really incorporate a lot of the information about the license such as when it expires, what kind of license it is, what kind of seating it is into this application, etc. If this application has that longevity and it is something that the faculty appreciate, they will add a lot of items into this that upon the request of the faculty, like feedback. They can very much build that into a two-way conversation piece. If this application is adopted, and it seems like the most appropriate place, the most important thing is making sure that they do see those requests from faculty and accommodate them.

**John Fawcett (public comment):** Stated two points. One with regard to the methods of licensing software, a site license or a per-seat license or a license controlled by the number of active users at a time. The second is that he is part of the scheduling team for 25Live. They have many instructors across the campus who have no idea which room they might use or be assigned for a testing session much later in the semester, a study session or a lab session. An example would be the IBM SPSS statistics software. They have a lot of instructors who want to bring their class into a computer-equipped classroom for that kind of a session, but they have no idea where that might be. In some cases, something that is not going to be universally installed on every computer-equipped classroom on the entire campus. He asked they deal with that. One other point in that direction is that they have always been frustrated in the Computing Center that there is not even a single workstation that can support the CAD software. None of the students taking the CAD software classes can go to the Computing Center outside of their class time and use the software that they are being taught in the classroom. The same goes to a little lesser degree for the GIS software. The same has been true in the past for some of the Adobe products but that has been handled more recently with the Adobe licensing.

**Dave Thompson:** Stated they got a lot of great ideas from John Fawcett's department. They are going to replace a number of the VDI units in the MBCC with physical computers to accommodate more robust responsiveness for packages like SPSS. Along with that what they have been requested to do and what they are planning to do is be able to provide a list of all of the computers on a campus and what is installed on them. In addition to how to access the applications that they may be looking for where it might be available for students to go and find a computer that can accommodate that specific package.

**President Gordon:** Thanked the District IT members for their presentation and the senators for their excellent questions. He congratulated the District IT department for their responsiveness and coming to the Senate. This presentation was at their request. They were excited about the progress they have made on this. The Senate wants to help any way they can as they are developing and refining this. This is a step in the right direction and the Senate appreciates them doing that. The rest of the items that were not covered during today's meeting, will be on next week's agenda.

- B.** **Guided Pathways MOU:** *There was not enough time in this meeting to cover this agenda item. It will be covered at the May 24 meeting.*
- C.** **Electronics Viability:** *There was not enough time in this meeting to cover this agenda item. It will be covered at the May 24 meeting.*
- D.** **2021-2022 Retirees:** *There was not enough time in this meeting to cover this agenda item. It will be covered at the May 24 meeting.*



## 6. Adjournment of the Regular Meeting

**President Gordon** adjourned the meeting at 12:30 p.m.

## 7. Approval of the Minutes: May 24, 2022

**MINUTES:** First draft written by Beatriz Rodriguez, Administrative Assistant to the Senates. Revision of first draft and Senate-approved drafts written by Senate Secretary, Marilyn Kennedy, who also distributes the final Senate-approved version to the Chancellor, Board of Trustees members and secretary, union presidents, GWC and Coastline Academic Senate presidents, OCC College President and faculty as per OCC Senate bylaws.

### Voting Tallies Chart

*The presiding officer's vote shall be recorded as an abstention, unless breaking a tie.*

Senate Membership	Motion 1 Approve 5/10/22 Minutes	Motion 2 Approve Consent Agenda Items
Alabi, Jessica A.: Senator-at-Large (2020-2023)	Aye	Aye
Ball, Jason: Part-Time Senator (2021-2022)	Aye	Aye
Barnes, Carol: Counseling Senator (2021-2024)	Aye	Aye
Boogar, Tyler: Math and Sciences Senator (2020-2023)	Aye	Aye
Calabretta, Nina: Part-Time Senator (2021-2022)	Aye	Aye
Chavez Jimenez, Irving: Senator-at-Large (2021-2024)	Absent	Absent
Cohen, Eric: Senator-at-Large (2021-2024)	Aye	Aye
Connor, Sean: Senator-at-Large (2020-2023)	Aye	Aye
Cuellar, Eric: Senator-at-Large (2021-2024)	Aye	Aye
Della Marna, Jodi: Library & Learning Sup. Senator (2020-2023)	Aye	Aye
Denney, Matt: Technology Senator (2020-2023)	Aye	Aye
De Shano, Tina: Consumer Health Sciences Senator (2020-2023)	Aye	Aye
Drew, Rendell: Vice President, Senator-at-Large (2020-2023)	Aye	Aye
Ely, Cyndee: Part-Time Senator (2021-2022)	Aye	Aye
Gordon, Lee: President, Senator-at-Large (2019-2022)	Abstain	Abstain
Kennedy, Marilyn: Secretary, Lit. and Lang. Senator (2019-2022)	Aye	Aye
Lloyd, Doug: Senator-at-Large (2020-2023)	Absent	Absent
Matulis, Dan: Athletics and Kinesiology Senator (2020-2023)	Aye	Aye
Means, Leland: Visual and Performing Arts Senator (2021-2024)	Aye	Aye
Neil, Jeanne: Business and Computing Senator (2019-2022)	Absent	Absent
Otwell, Charles: Curriculum Chair (Non-Voting)	---	---
Pena, Max: Senator-at-Large (2019-2022)	Aye	Aye
Sachs, Loren: Senator-at-Large (2019-2022) 12:00 pm arrival	Absent	Absent
Stanton, Jordan: Social and Beh. Sciences Senator (2019-2022)	Aye	Aye